TERRENO HOMEOWNERS' ASSOCIATION, INC.

ARCHITECTURAL REVIEW COMMITTEE (ARC)

REQUEST FOR MODIFICATION – EXHIBIT "A"

Date: _____

Homeowner(s) Name: _____

Owner Property Address: _____

Lot #: _____ Owner Phone #: _____Owner Email: _____

Vendor Name: _____Vendor Phone: _____

Vendor Email Address: _____

Projected Start Date: _____ Estimated Completion Date: _____

Please Select Project Type

[ ] **Landscape Installations / Changes**

- Provide a marked-up plot plan or drawing/sketch showing the location and quantity of proposed plant material (trees, shrubs, flowers) being added or altered on the lot. Identify the plant species.
- Include the dimensions of any new landscape beds on the plot plan or drawing/sketch (if no new beds or extensions, indicate "within existing beds").

[ ] **Fence**

- Provide a copy of your plot plan/lot survey showing the planned location of the fence and gate(s). Include dimensions, measurements, and setbacks.
- *See Fence Guidelines (Design Review Guidelines)*

[ ] **Exterior Paint Changes**

- Provide a color picture of your home, as well as a color picture of the home to the left and right.
- Provide color samples, manufacturer, color name, code or number.
- Identify your paint color designations for: House Body, Fascia/Trim, Front Door/Shutters, and Garage Door.

* A 2ft x 2ft paint sample must be painted on the side of the house for inspection by ARC.

[ ] **Driveway / Walkway / Patio Extension**

- Provide a marked-up plot plan or drawing/sketch showing proposed extended areas.
- Include dimensions of extended areas

* Driveway/walkway pavers must match the originally installed paver color, style, and installation pattern that were installed by the builder.

[ ] **Swimming Pool**

- Provide a pool construction plan (plan that is provided to the county for permit) that identifies pool setbacks to structure, and property lines.
- Show location and dimensions of the entire pool area (pool deck/pool cage) – include screen enclosure elevation drawings, if applicable. **All aluminum framing, doors and hardware must be bronze in color. Screen material must be charcoal and match existing design of other screens.**
- Show location of mechanical pool equipment.
- Show lot survey depicting all enhancements including the access route for building the pool.
- If installing an open-air swimming pool, *see Fence Guidelines (Design Review Guidelines, Section III, Subsections C, Fences.*
- Provide a landscape plan showing the location, species, and quantity of all plant material. Landscaping shall be provided around the pool cage (or fence, if installing an open-air pool/spa) and mechanical equipment.

[ ] **Front /Rear Screen Enclosures**

- Provide screen enclosure elevation drawings with dimensions.
- **All aluminum framing, doors and hardware must be bronze in color. Screen material must be charcoal and match existing design of other screens.**

[ ] **Solar Panels / Solar Pool Heater**

- Provide a diagram showing the location of the panels on the roof.
- All piping/conduit must be painted monochromatic to match the surface color it's adhered to.
- *See Design Review Guidelines, Section III, Subsection C, Solar Panels.*

[ ] Other Improvements: _____

ALL APPLICANTS: Please provide a detailed description of your modification below.

_____
_____
_____
_____
_____

Construction Access Point: _____

The time cycle allowed by the covenants for your request to be processed does NOT begin until the ARC request is considered complete.

All applications MUST include (please initial next to each item, verifying the information is included. Indicate those that are not applicable):

1. _____Submit your site plan/plot plan (lot survey) with location of the proposed modifications. Identify construction access points. This will help the Committee to accurately determine the location of the proposed improvement, and its relationship to the property lines and setbacks.

2. _____Submit samples and/or color photos of all materials to be used. This will help the Committee to accurately determine the exterior appearance, and its conformance to the Design Guidelines.

3. _____Landscape Plans (if applicable): Provide a marked-up plot plan or drawing/sketch showing locations of new beds/plantings – List plant species and quantity.

4. _____A copy of the Contractor's license, and Certificate of Insurance (liability and workers compensation). These must be current, not expired.

Certificate Holder must be:

Hampton Lifestyles Management Group
7845 Baymeadows Way
Jacksonville, FL 32256

Di Vosta Homes LP
24311 Walden Center Drive
Ste. 300
Bonita Springs, FL 34134

Terreno HOA
1975 Terreno
Blvd Naples, FL
34120

5. _____If your modification requires any type of concrete work or ground excavation/digging (i.e., the installation of a pool, spa, patio, extended patio/driveway/walkway, screened enclosure, fencing, major landscaping, etc.), the Applicant/Owner and Contractor must read and sign the After-Market Construction Addendum and submit the signed addendum with this application.

6. _____If #5 applies to your modification, please submit Construction Damage Deposits (Checks Only)

-$500.00 from Owner ($1,000.00 from Owner if installing a pool/spa)

-$500.00 from Contractor ($5,000.00 from Contractor if installing a pool/spa)

Make checks payable to: **TERRENO HOMEOWNERS ASSOCIATION, INC.**

Please email (terrenomanager@hampton.golf) mail or deliver this application, along with items 1-6 in one envelope, to the Terreno HOA office located at:

1975 Terreno Blvd
Naples, FL 34120

HOMEOWNER STATEMENT OF RESPONSIBILITY

1. If the project causes damage to, or encroachment upon any adjacent property, public property, or common area, I/We will be responsible for any necessary repairs and the removal of any encroachments.
2. I/We will assume all liability for any damage incurred because of this modification as well as any additional maintenance costs that may be required by any and all governmental agencies for this modification.
3. I/WE have read and understand the CONSTRUCTION STANDARDS for the Terreno Homeowners Association, Inc.
4. I/We understand that once the project is approved by the Architectural Review Committee (ARC), changes may not be made unless prior written approval is received.
5. I/We understand this project shall begin within 60 days of receiving written approval and shall be completed within 1 year after commencement.

The undersigned acknowledges that they have read and understand this application. They also understand that no work on this request shall commence until written approval by the ARC is received. A One Hundred Dollar ($100.00) per day fine will be charged to the Homeowner for each day work has commenced prior to receiving ARC approval.

Homeowner Signature(s): _____Date:_____

Homeowner Signature(s):_____Date:_____

Construction Deposits:

Amount_____Date_____Check #_____Name on Check_____

Amount_____Date_____Check #_____Name on Check_____

Amount_____Date_____Check #_____Name on Check_____

ARC Review Date: _____

The above request for modifications to Lot # _____ has been:

_____ APPROVED

_____ DISAPPROVED

_____ APPROVED WITH THE FOLLOWING EXCEPTIONS/CHANGES:

_____

_____

_____

BY: _____ _____

Signature Title